



Minutes of the Parish Council Meeting

held on Wednesday 16th August 2023 at 7.00pm in St Peter's Church Hall, Church Lane, West Row IP28 8PD

Present: Cllr R Hamill (Chair), Cllr A Fisher, Cllr June Goodenough, Cllr A Goodenough, Cllr L Doyle

Also in attendance: Sharon Vale, Parish Clerk

79. Apologies for acceptance and absence. Cllr M Peachey, Cllr T Gooch-Taylor Balls, D/Cllr C Noble, D/Cllr M Bradshaw, D/Cllr D Waldron and Sqn Ldr A Bell.

80. To receive member's declaration of interest and dispensations relating to items in this agenda.
In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in **any items(s) on the agenda.**

81. Public Participation (10 minutes in total)

82. Approval of Minutes

- (a) The minutes of the meeting held on the 19th July 2023 were proposed and agreed as a true record of the meeting held.

83. External Reports

- (a) D/Cllr Colin Noble – Suffolk County Council – Non-attendance. Report submitted.
(b) D/Cllr Don Waldron – West Suffolk Council – Non-attendance. Report submitted stating that D/Cllr D Waldron will try and obtain additional maps from County, County Farms, Highways, Housing Association and Local Landowners regarding grass/verge cutting requirements within the village.
(c) D/Cllr Mick Bradshaw – West Suffolk Council. Non-attendance and no report submitted.
(d) Sqn Ldr Andy Bell – RAF Mildenhall. Non-attendance and no report submitted.

84. Planning

- (a) Application for listed building consent – a. repair external fabric of the building including lime render; b. refurbish windows and doors – Elm Tree Farm, 1 Beeches Road, West Row IP28 8NP – It was proposed and agreed that the Parish Council had no objections to the application.
(b) Application for lawful development certificate for existing use or development – breach of condition 4 of N/74/9/M – occupation of lodge for 12 months of the year to C3 dwelling – Kingfisher of 19 Isleham Marina, Fen Bank, West Row – It was proposed and agreed that the Parish Council had no objections to the application.



85. Matters Relating to Governance

86. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 31st August 2023. It was unanimously Resolved to Accept the payments.
- (b) Approval of July 2023 Bank Reconciliation was Received.
- (c) Approval of July 2023 Deposit Account was Received.
- (d) All relevant documentation for the year ending 31st March 2023 submitted to the external auditor PKF Littlejohn was signed off on 1st August 2023.

87. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Footpath/Bridleway Projects – Route from Friday Street to Playing Fields – Defer.
- (b) Report on Speed Indicator Device Findings – Results remain consistent.
- (c) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel - Defer to end of year.
- (d) Update on Footpath for Cricks Road into Church Road – Defer to end of the Summer.
- (e) SCC Development – Cllr M Peachey and Cllr A Fisher received a briefing from Lovells regarding their updated site plan. This has been emailed to all councillors for comment.
- (f) Update on Storage Facilities – Defer.
- (g) Blue Plaques – Defer until 2024.
- (h) Shop Drove Footpath – Ongoing.
- (i) Building site at the entrance to Pott Hall Road – Ongoing. Clerk has chased Planning Enforcement.
- (j) New Cemetery – Cllr M Peachey updated all councillors a couple of weeks ago regarding the first draft layout and access location options. Everyone who replied favoured an access located on the west side. Cllr M Peachey is awaiting guidance from SCC highways. Until we hear back there is no point refining the current draft any further, as the access location will largely dictate the remaining layout. We will now need SCC to do a speed survey at the proposed access location, which involves them putting a couple of wires across the road to record vehicle speeds for about a week. The survey will cost £400, and if it is needed Cllr M Peachey will approve on WRPC behalf to avoid further delays. Cllr M Peachey had hoped that we would be in a position to submit our planning application by the end of the summer, although this is likely now a bit too ambitious.
- (k) Community Assets – Bowls Club, Village Hall, and Amenities. Cllr R Hamill will attend the next village hall meeting on the 4th September to explain how a community asset works.
- (l) Overgrown Public Footpaths – Working party to be organised for February. Notice to be placed in the parish magazine asking for volunteers.

88. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine –Parish Magazine is nearing completion for printing.



- (b) Update on Neighbourhood Plan – Ian Poole has had feedback from AECOM re the Design Guidance. Ian has some concerns which he has relayed to AECOM and will keep us updated once a response has been received.
- (c) Warm Places Update – Fish and Chip lunch will start again in September. Expenses presented to Council.
- (d) 100 Club Update – Draw took place this evening and the number drawn was 121 Sue Peachey.

89. Allotment Matters

Allotment holders to be invited along to the Shed for the Harvest Festival BBQ on Saturday 9th September.

90. Events

- (a) 80th Anniversary End of WWII 2025. Working group to be set up.
- (b) D-Day 80 – 6th June 2024. Working group to be set up.
- (c) Christmas 2023 – Tree ordered, and Carol Bebee has booked the PA system. Invite Carol Bebee to the October parish meeting.

91. Chair and Councillors’ Reports/Suggestions (on the night).

Cllr R Hamill and Cllr A Fisher to attend the New Majors BBQ on the Saturday 19th August 2023.

92. Correspondence and Exchange of Additional Information (at the discretion of the Chair)

93. Date of next meeting

To confirm the date of the next meeting, scheduled for Wednesday 20th September 2023.

Cllr R Hamill
Chair

20th September 2023

Meeting closed at 8:30pm